

Information for Parents and Carers July 2020

Welcome Back. We are happy to be able to welcome the children back to a phased re-opening of the nursery. A huge amount of time and effort has gone in to ensure that we can offer you a safe and happy environment for your children during these difficult times. However, some things may seem a little different. Some of our routines have changed to make us Covid compliant, and our staff have been provided with protective equipment which they may choose to wear.

Please read the following information carefully before your child returns to the nursery.

Childcare times; 8.30am to 3.30pm, five days a week. Lunch and morning and afternoon snacks will be provided. **Please note, no breakfast will be served at the moment.**

- **Inventors (Preschool) room to open 13th July**
- **Explorers (Toddlers) 20th July**
- **Discoverers and Star Gazers (Babies) 27th July.**

Rooms - Each room is divided into small bubbles with mostly the same children and member of staff each day to limit any risk of possible infection spreading. You may find your child does not have their usual member of staff as we have had to make a few changes. Windows and doors will be kept open and outside play areas will be used as much as possible

Access to rooms - Drop off and pick up access to each room is from an outside door which you get to from the children's outdoor play area by way of the emergency gate on the car park.

Please follow the signs and observe social distancing. To access the Discoverers room please follow the signs for the one-way system around the outside of the building, past the office and round the back.

Your child will be received by the room leader at the door to their room, no parents or carers to enter please wait outside until called.

The room leader will sanitize the child's hands and take them to their allocated bubble and member of staff.

Pick up will be the same, please wait outside and the room leader will hand over your child at the doorway.

Please allow extra time for drop off and pickup as this may take a little longer than usual and observe social distancing while waiting. Room leaders will give you brief information about your child's day on handover.

Access to the office, payments and enquiries - As Lou will be on maternity leave Sam and Gemma will be available to answer any questions. You can access the office from the main entrance and speak to the staff through the window. Please try to avoid cash payments, and if you prefer enquires can be made by email or phone call.

Children's clothes and personal items- Please provide your child with suitable outdoor clothes and a sunhat. If they should need spare clothes, put these into a separate bag or pillowcase to be kept in nursery. Do not send in children with their own drink bottles, cups will be provided in nursery. Do not let the children bring toys or items from home into the rooms.

Sun cream -You will need to apply a once a day application sun cream to your child before coming to nursery.

Comforters - if your child needs a comforter or dummy, we request that you supply spare ones on their first day back. These will then be sanitized and kept in nursery.

Procedure if a suspected case of COVID 19

The child will be taken to the isolation room by staff. Parents/carers will be contacted immediately and asked to collect the child from a clearly signposted outside door

You will be asked to get the child tested and let us know the results as soon as possible; senior staff will help you make testing arrangements

All other parents from that room will be informed and the room will then be closed and deep cleaned. When we receive the results of testing parents/carers will be informed if they need to isolate their child and any other household contacts or if it is safe to return.

Illness in children - if your child has a temperature, a cough or a blotchy rash please do not send them into nursery. Please do not dose them with Calpol and then send them in. This virus is very difficult to detect in children, many are carriers with very few symptoms' but can easily spread it to our staff or other children who can then take the virus home and spread it to elderly or vulnerable people who can become very ill .

Cleaning routines - Rooms and equipment will be cleaned regularly during the day. All soft toys and toys that cannot be cleaned easily have been removed. Children will wash their hands regularly. We ask that you maintain good hygiene at home with them to try to avoid any infection being brought into nursery. At the end of each day all rooms and equipment will be deep cleaned.

We have made every attempt to ensure that we can provide a safe environment in these difficult times for your children. Please support us by following the guidelines on social distancing and hygiene at nursery and at home.

We are mindful that some children may be very anxious when they return after this long break. We will keep you fully informed of any areas of concern and will make every effort to provide a stimulating experience while following our safeguarding responsibilities and our duty of care to our children and staff.

Reserving future places - As we are currently operating on lower numbers than usual, if you wish to reserve a future place for a child please contact the office. We will require a one off, non-refundable retainer fee of £50 to hold a place. We hope to be able to increase our numbers in September depending on the national situation.

